



KMHA - Executive Minutes of Meeting

Accepted June 5,
2017

Date: 10 May 2017
Location: Davidson Centre, Kincardine
Time: 6:30 pm
Duration: 1.5 hours

Present:

J. Steven, President	J. Beaty, Second Vice President
K. Boulton, First Vice President	T. Desmond, Director of Referee Scheduling
T. Trudeau, Third Vice President	R. Bishop, Director of Tournaments
D. Lunn, Dir of Purchasing & Equip	J. Hunsburger, Town Contact
T. Aubrey/M. Roppel, Dir of Fundraising	R. Renaud, Treasurer & Gates
B. Richards, Head Trainer	

Regrets:

B. Harmsworth, Director of Sponsorship	T. Page, Director of Registration
C. Lyndon, Technical Director	T. Dalcourt, Privacy Officer
A. Tanner/K. Helm, Secretary/Webmaster	A. Janes, Director of Ice Scheduling

Chairperson: T. Desmond, Director of Referee Scheduling
Quorum: YES 11, (8 required)
Attachments: A -Treasurer's Report
B - Important Dates

1.0 Acceptance of Previous Minutes

April 2017 minutes were approved by executive.

2.0 New Business

Items for Discussion:

Hockey School – there will not be an Old Stars hockey school this year. KMHA will keep those 2 weeks set aside for additional camps or opportunities that may arise. A draft proposal will be put forth regarding the goalie school by Matt McGahey – to take place during the last week in August. The 2nd week (first week of September) would be the Bulldogs' hockey school. A vote was put forth to pursue more information with respect to Bulldogs hockey school and McGahey goalie school – motion passed.

Bantam B Girls Team – R. Gibson and J. Armstrong would like to have girls' Bantam B team. They have been working with T. Trudeau. Tryouts will be over the next 2 weeks. T. Trudeau is participating in the OWHA AGM this weekend and is looking to acquire additional information. R. Gibson will come back to the next executive meeting to provide an update on the Bantam B Girls Team.

Banquet Feedback – Look at alternate and additional personnel to be guest speakers for future years. Also, the Kincardine Davidson Centre is not able to hold more than 450 people; possibly look at other facilities.



Amalgamation update – provided by T. Desmond. Amalgamation talks are still ongoing and no final decision has been made. Garinger will provide updates as to how the process is going. Motion to rescind the previous motion to amalgamate – motion carried.

3.0 Summary of Actions (Current and Previous with Updates)

ACTION 15-08-2016: Tom to follow up on a wall dedicated to significant achievement banners etc. Update: email sent to Karen and they are fine with it. We just have to find the real estate for it. Discussion was had. Update: IN PROGRESS

ACTION 03-10-2016: Tamara will review the new dressing room policy information and add it to the manager's manual. IN PROGRESS. Rob to send Tamara the Coaches handbook.

ACTION 03-10-2016: Bob looking into the OMHA interactive clinic and will try to book it again. IN PROGRESS.

ACTION 03-10-2016: Darryl will look into the sponsorship agreement regarding sponsor bars. Perhaps removing them from the jerseys would allow easier sharing of jerseys between teams for size purposes. IN PROGRESS.

ACTION 10-01-2017: Rob will work with Darryl to get banners ordered for April. IN PROGRESS.

ACTION 10-01-2017: Angie / Kelly to talk to Erin Peet about how to post a survey on the website. IN PROGRESS.

ACTION 10-01-2017: Angie / Kelly to develop survey similar to Petrolia's and have on line ready by end of year. IN PROGRESS.

ACTION 10-01-2017: Angie to email Erin Peet and see if there is an option to set up online payment for next year for Silverstick. IN PROGRESS.

ACTION 10-05-2017: R. Bishop to confirm names of individuals participating in the OMHA AGM in Toronto – next meeting.

ACTION 10-05-2017: T. Desmond will look into the "Contact Us" tab/bios to include roles and responsibilities as to who to contact when issues/discussions specific to a particular discipline (Re;/VP/Girls/etc.). T. Desmond will clarify roles directly onto the website.

ACTION 10-05-2017: Update website to identify scheduled KMHA meetings – K. Helm.

ACTION 10-05-2017: A. Janes and K. Boulton to discuss ice scheduling and facility availability for the hockey and goalie schools. And report back to the executive at the June meeting.

ACTION 10-05-2017: T. Desmond to discuss the drafting and issuance of a letter to the Old Stars thanking them for their contribution to the hockey school.

ACTION 10-05-2017: K. Helm (with the assistance of A. Tanner) to upload cash calendar results onto the website.



- 4.0 President's Report**
No report at this time.
- 5.0 First VP's Report (Boy's Representative teams)**
No report at this time.
- 6.0 Second VP's Report (Boy's Local League teams)**
No report at this time.
- 7.0 Third VP's Report (Girl's teams)**
Girls costs for OWHA will be covered by KMHA.
- 8.0 Treasurer's Report**
Any bills need to be sent to R. Renaud for processing a this is year-end.
- 9.0 Secretary/Webmaster's Report**
No report due to absence.
- 10.0 Director of Purchasing and Equipment Report**
Funds from Society for camera – need to update fibre into the building prior to having the camera run. Jamie will follow up with Society – and update requires to \$6K.
- 11.0 Director of Fundraising Report**
Banquet costs were \$12,374.08: Bruce Bar and Grill \$5,798 (no gratuities), \$500 tip to be afforded to Bruce Power
Medals – extra medals which were ordered will be put in storage.
40 toques were left over and will be offered for sale at Tyke registration for \$10 each.
Cash Calendars – to be printed at the Goderich Print Shop.
- 12.0 Director of Registration Report**
No report at this time.
- 13.0 Privacy Officer Report**
No report at this time.
- 14.0 Director of Sponsorship & Gates**
No report at this time.
- 15.0 Referee Scheduler Report**
No report at this time.
- 16.0 Ice Scheduler Report**
No report at this time.
- 17.0 Technical Director Report**
No report due to absence.
- 18.0 Director of Tournaments Report**
R. Bishop put forth a motion to nominate J. Steven as the new President for KMHA.
Vote: J. Steven to perform the role of President. Motion passed.



A television to identify the dressing rooms and other information – similar to other arenas. R. Bishop is currently leading this and will be meeting with the municipality next week.

Ice Scheduling: looking to change ice times related to current ice slots.

Looking for contact information (address, telephone number etc.) from various executive. R. Bishop will send an email to executive.

19.0 Head Trainers Report

No report at this time.

20.0 Next Meeting Details

The next meeting will be either June 5 or June 6 (to be determined) at 6:30 pm at the Davidson Centre, upper meeting room.

Minutes by: J. Beaty in K. Helm's absence



Attachment A

KMHA BUDGET REPORT 2016/2017 Period Ending April 30, 2017

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$208,000.00	198,514.03	(\$9,485.97)
Hockey School (net)	\$20,500.00	7,344.20	(\$13,155.80)
Power Skating School (net)	\$6,000.00	2,474.04	(\$3,525.96)
Calendars (net)	\$32,832.00	15,126.65	(\$17,705.35)
Sponsors	\$14,500.00	11,697.45	(\$2,802.55)
Donations	\$20,000.00	21,333.42	\$1,333.42
Gate Receipts	\$18,000.00	11,906.24	(\$6,093.76)
Equipment Sale	\$0.00	-	\$0.00
Fundraising (net)	\$0.00	-	\$0.00
Ties & Decals	\$0.00	-	\$0.00
Pigs of Hope	\$0.00	-	\$0.00
Tournament-Midget	\$9,900.00	6,800.00	(\$3,100.00)
Silverstick	\$58,100.00	50,834.75	(\$7,265.25)
Interest & Investments	\$0.00	-	\$0.00
Releases	\$0.00	-	\$0.00
	\$387,832.00	326,030.78	(\$61,801.22)

<u>EXPENSES</u>			
Ice Rental	\$200,000.00	161,093.40	\$38,906.60
Development Skills (net)	\$8,500.00	310.00	\$8,190.00
Equipment/Pennants/Trophies	\$30,000.00	19,317.22	\$10,682.78
Insurance-OMHA	\$18,000.00	15,588.71	\$2,411.29
Registration-OMHA	\$4,000.00	4,228.64	(\$228.64)
Registration/Insurance-OWHA	\$9,000.00	10,334.00	(\$1,334.00)
Advertising	\$500.00	-	\$500.00
Clinics & Meetings	\$10,000.00	7,894.30	\$2,105.70
Bank Charges	\$5,000.00	5,495.38	(\$495.38)
Office Supplies	\$2,000.00	2,754.40	(\$754.40)
Referees	\$40,000.00	14,527.49	\$25,472.51
Tournament - Midget	\$8,000.00	5,208.39	\$2,791.61
Silverstick	\$30,155.00	34,426.87	(\$4,271.87)
Year end Banquet	\$15,000.00	3,512.50	\$11,487.50
Accounting Fees	\$100.00	-	\$100.00
Miscellaneous	\$3,000.00	4,802.71	(\$1,802.71)
Team Pictures	\$4,200.00	-	\$4,200.00
	\$387,455.00	289,494.01	\$97,960.99
	\$377.00	\$36,536.77	

Chequing A/C Balance to May 9/17	\$80,463.40
Lottery A/C Balance to May 9/17	\$67,394.35

Budget Approved by Executive: Approved



Attachment B

Important Hockey Dates		
Month	Actions	Responsibilities
January		
10	Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
15	Deadline to add affiliate players.	
15	Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
30 days prior to AGM	Post AGM material on web.	Secretary
February		
10	Deadline for player addition to a roster.	
Within first 15 days	AGM	President
March		
April		
May		
anytime	Engrave any trophies	Director of Purchasing & Equip
	Review of Financials	Treasurer
31	Representative team entries and fees are to be received by the W.O.A.A. Office .	President
31	OHMA last day for tryouts or exhibition games.	
tbd	OWHA AGM	
	Request Coaching Applications	Hockey Committee
June		
Anytime	Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
01	OMHA Closing date for team entries	
30	Fiscal year end	Finance
tbd	Registration nights	Registrar
tbd	Silverstick AGM	Tournaments
July		
Anytime	WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
Anytime	Book Silver Stick tourneys for Rep teams.	First VP
August		
Anytime	Select Rep Coaches	Hockey Committee
15	OHMA first day for tryouts or exhibition games.	
31	WOAA account must be paid in full from prior season.	
anytime	Revise Police Check instructions	Privacy Officer



Important Hockey Dates		
Month	Actions	Responsibilities
September		
	Require Novice HL Convenor	Second Vice President
Anytime	Coach Meetings	First Vice President Second Vice President Third Vice President
tbd	OWHA General Meeting	Third Vice President
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	Team photos arranged	tbd
October		
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due on line (not staff)	
November		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2 nd VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	2 nd VP (Local League)
Tbd	Municipality grant application due	Director of Fundraising
December		
01	HL/LL Rosters must be approved.	Registrar.
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
anytime	Prep AGM material for posting.	Executive.